

Attachment 2: The 7 - Step Cleaning Method

<u>Routine 7 Steps</u>	<u>Discharge 7 Steps</u>	<u>Policing</u>
1. Pull waste/Linen	1. Empty Trash	1. Pull Trash
2. High Dust	2. High Dust/Wash Patient Bed	2. Clean Supplies
3. Damp Wipe	3. Damp wipe furniture/spot walls	3. Fill Supplies
4. Stock Supplies	4. Bathroom Cleaning	4. Sweep and spot mop floor
5. Clean bathroom	5. Stock supplies	(Mop thoroughly if necessary)
6. Damp mop floors	6. Damp mop floors	
7. Inspect work	7. Inspect floors	
<u>Floor Care</u>	<u>Detail Cleaning</u>	
1. Dust mop/vacuum	1. Stainless Steel	
2. Damp mop	2. Wall Spotting	
3. Spot Carpets	3. Baseboards	
4. Buff/Burnish floor	4. Toilets	
per schedule	5. High Dusting	